

PDA BOARD Minutes FOR MAY 12, 2014
TIMES: 11 AM PST, 12 MST, 1 PM CST, 2 PM CST

Attendees included:

Deborah Owen-Sohocki (Co-chair)	Gary Hughes (Treasurer, Director)
Mary Hogan Jones (Co-chair)	Gigi Nunez (Director)
Dina Emser (Consultant)	Carol Dores (Director)
Kelly Gfroerer (Director, Secretary)	Jane Weed-Pomerantz (Director)
Jane Nelsen (Co-founder)	

Those absent:

Lynn Lott (Co-founder)

2:08 pm Deborah opened with a moment of deep breathing and focus.
Welcome and Acknowledgment of our Newest Board Member Carol Dores

Mary led Appreciations

Approval of April 2014 Minutes— Mary made a motion to approve minutes Dina seconded. The Board voted unanimously to accept the April 2014 Minutes.

Carol Dores' Update on Elimination of Part Time PD/ED Position and Personnel Changes: Carol reported on transition of Val Miranda. Position eliminated based on current needs of Association. Val is to work through May 30th with specific focus in the following areas: ideas to generate new revenue, thinking about how else we can raise funds mid term and long term. Specific names, places, people, connections. The Board was All in agreement for these areas to be Val's focus.

Carol suggested that the Organization and Board Development group look at exit interview policy for future. In June the BODs will have policy available for review regarding exit interviews for employees.

Website Update summarized by Kelly Gfroerer. Consultant, Kelley Likes, hiring approved by BODs and work to start as soon as software updates are finalized.

2:48 Gary's Update on Transition Fund Amount— update on fund. Jane Nelsen shared about contributors from TT 2013. Agreement to use Transition Funds to support website and database development.

2:53 Jane W-P's Transition Committee Update—12 people attended, minutes submitted by Carol.

Questions and discussion regarding first transition meeting summary. Jane WP and Carol will work on transition committee list. Vote tabled until transition committee list revised. Board members to carefully evaluate document and send comments to Carol and Jane WP.

3:06 Gigi—Updated Board on Letter to Membership regarding announcements: updates on progress as well as change in staffing position and news in organization.

3:11pm Request for PDF Usage for PDC Manuals Distribution in S. America

Key Points:

1. Gigi and Gina Graham paid to have the PDC manuals professionally translated.
2. Gigi and Gina have a contract with Brad re TP manual [they print and distribute the TP manual for their workshops and pay \$10/ manual royalty back to Jane and Lynn
3. Kathy R. and the Executive Committee Molly Henry and Linda Krenicky in 2013 had an informal understanding with Susie Zhang that she could translate, print, and use for her workshops paying the PDA the following royalties \$10/PDC Teacher's Guide/ \$8.00/ Leader's Guide [email exchange between Susie and Kathy R. is available for whoever wants to read—no board vote was taken on this—please refer back to previous minutes of 2013—Kathy R. stated that a formal contract was needed—we now have a contract template developed by Attorney specializing in copyrights—a publishing company in France [Les Editions du Toucan] just signed theirs with the PDA. [BOD approved it April 2014] vote to keep the same as stated above. Unanimous. Gary to report at June BOD meeting what documentation Virginia may need regarding sales. Continued discussion for July meeting.

4. Gina Graham requesting to use her translation of the PDC manual and pay the PDA \$10/Teacher's Guide and \$8/Leader's Guide by using a PDF file [she has already] for her May PDC workshops.
5. If BOD agrees: Deb, Mary, and Gary will work using the approved Publishing Licensing Translation Template with Gigi and Gina to create an agreement with them for six months—1 year while they look for a publishing company in South America—This will be done within the next two weeks and given to the BOD for review and possibly approval at our June BOD meeting
6. If BOD agrees: Deb, Mary, and Gary will work with Lois, our Chinese liaison, and Susie Zhang on China Publishing Licensing Translation Agreement.

Board agreed unanimously to have Mary, Deb, and Gary focus on Translation Agreement. BOD also agreed unanimously for Gina can have permission to print for May training.

ADPF [our First Global Affiliate] is requesting Teresa La Sala be officially instated as their liaison with the BOD. Teresa has been working with France unofficially for a very long time and has given support and advice as ADPF began to grow and eventually became official.— Board Discussion in support of Teresa and Co-chairs to send final draft of Liaison agreement. Beatrice requested to be Liaison. Teresa has been doing work for a long time and in this case it seems to make sense for Teresa to continue to support as Liaison. Board identified potential need for policy regarding assigning liaisons as well as the need for liaisons to serve term.

The Board voted unanimously to accept Jane Nelsen's London request that participants attending the 3 days of training would receive a certificate of completion for Positive Discipline in the Classroom (2 days/14 hours of training) and 1 day of Teaching Parenting (7 hours of Training). Participants would be told that they can begin the certification process by sending an additional \$35 to the PDA for certification in PDC (or they could pay the full membership price). If they are interested in becoming certified as a TP Trainer, then they will be encouraged to attend a Parenting Series. Jane would also be sure that the participants would receive a receipt for their purchase of manuals and would also be given the opportunity to earn CEU's for this training.

Dues Issue: After a discussion of the two issues, (1ST: either keeping the anniversary payment date or go back to the regular yearly payment schedule) the BOD concluded that it would be best to go back to the regular payment schedule. Gary offered to find out the percentages of income from each level (\$175, \$195

early bird discount paid before December 31st. and \$240 payment after January first.)

The second issue discussed: It was agreed that we should prorate those from China who paid the full \$240 fee. It was suggested that instead of giving a refund, to apply the over payment to the 2015 dues.

Finalizing the hiring of JoAnn: It was agreed by all present, that a discussion around hiring JoAnn was unnecessary. Carol Dores made the motion that we approve the hiring of JoAnn R. and Deb Owen-Sohocki seconded the motion. The motion was approved.

The meeting adjourned at 4:08 PM