



Board of Directors
April Meeting Minutes
Monday, April 14, 2014 (11:00 AM PST, 1:00 CST, 2:00 EST)
Conference Call Number

Attendees included:

Deborah Owen-Sohocki (Co-chair)	Gary Hughes (Treasurer, Director)
Mary Hogan Jones (Co-chair)	Gigi Nunez (Director)
Val Miranda (Executive Director)	Dina Emser (Director)
Kelly Gfroerer (Director, Secretary)	Jane Weed-Pomerantz (Consultant)
Jane Nelsen (Co-founder)	

Those absent:

Lynn Lott (Co-founder)

11:00 Welcome: Board Members shared appreciations and words of encouragement.

Mary made a motion to approve the March BOD Meeting Minutes. Gigi seconded the motion. All were in favor. The March Minutes were approved at 11:12.

11:13 Agenda Items:

1. Budget Report: Gary reviewed the budget and identified changes in the way he organized and formatted the budget. Specifically, now expenses and payroll summary are identified upfront. Gary explained calculations for employee salaries and raises. The projected sales and profits for the year were summarized. Gary reported that the PDA's collection of membership dues appears behind. Next, Board Members discussed different levels of membership and the potential need for better communication with workshop participants about membership options and

benefits. Other items discussed relating to projecting income and included: referral fees, Think Tank, PD conference, donations, and fall trainings. Gary reported there is a transition fund. It was decided that Board Members would give careful thought as to how transition funds should be used. Priority needs identified included: website, database, research, office support staff. The question regarding long-term funding and need for a permanent Executive Director was identified.

It should be noted that referral fees have dropped and the Board of Directors may need to clarify referral process.

Jane Weed-Pomerantz will lead a transition committee including Lead Trainers and other interested supporters.

Kelly Gfroerer will follow up with website focus group volunteers.

11:57 Board Vacancy filled:

The Co-Chairs reported on the filling the BOD seat vacated by Ari Hurtado-Molina. The Co-Chairs interviewed board of Director applicants, Carol Dores and Jane Weed-Pomerantz. Mary suggested that since Dina wanted to potentially serve as a Board Member for one year, that Dina become a consultant to the Board of Directors. This was talked about with Dina privately before the BOD meeting and agreed upon should the BODs vote accordingly. After discussion, Mary made a motion to approve Dina as a consultant to the Board and Jane Weed-Pomerantz and Carol Dores both as Board Members. Kelly seconded the motion. There was a consensus and the motion was passed unanimously.

ACT Participants approved:

The recommendation of ACT facilitators Cheryl Erwin, Penny Davis and Teresa LaSala is to accept the list of participants from both the March, 2014 New Jersey ACT and ADPF's participants.

4.a Recommendation for Armelle Martin's Certified Positive Discipline in the Classroom credential as an addition to the Paris ACT PDC certification. Jane WP made a motion to approve the ACT facilitator's recommendations, Deborah seconded the motion, and the Board passed the motion unanimously.

Anniversary Membership:

The BOD next discussion of the issue of an “Anniversary Membership” which was not voted on previously by the Board. It was suggested that perhaps this be a topic the transition committee review keeping in mind budget concerns and time for management by front office. (1:16pm)

Global Partner Agreement and the PDA Licensing and Foreign Translation Agreement:

Following a final discussion on the Global Partner Agreement and the PDA Licensing and Foreign Translation Agreement with Paris’ du Tucan Publishing between the PDA and ADPF a vote took place. It was agreed that \$20 would be paid to the PDA for certification of those trained in France. Mary made a motion to accept the Global Partner Agreement with France as an affiliate. Jane WP seconded the motion. At 1:26 the motion was passed unanimously. Mary made a motion to accept the PDA licensing and Foreign Translation Agreement with Paris’ du Tucan Publishing. Gary seconded the motion. At 1:39 the Board voted unanimously to accept the agreement.

Discussion followed regarding the royalties proposed by Damion. There was approval in the above vote to accept the publishing contract. However, Jane Nelsen and the BOD Co-Chairs agreed to personally follow up with Damion at Tucan Publishing to further evaluate the agreement keeping Tucan’s best interest in mind.

ACT Facilitators’ Concerns:

At 1:42 a letter sent by Cheryl Erwin and Penny Davis to the BOD regarding concerns from ACT was discussed. In seeking possible solutions from the BOD, the concerns of the ACT facilitators were heard. The decision was made to turn over concerns to the appropriate committees.

Employee Salary Increase:

A motion was made to increase Joy Bilderback’s salary (The Bylaws of The PDA: Article III, 3.3k Specific Powers defined). With input from the PDA treasurer, Gary Hughes, the recommendation stood. Jane WP made a motion to increase this employee salary as directed by the PDA treasurer. Mary seconded the motion. The BOD’s vote was unanimous.

Dropbox update:

It was suggestion by our Office Manager and Executive Director to upgrade Dropbox. More exploration of Dropbox seems needed. The decision was made to upgrade now for \$9.90 a month , but to then re-evaluate at the July Board Meeting.

Executive Director Evaluation:

As previously determined by the Board, the Executive Director's position is to be evaluated after a 6-month period. It was agreed that this evaluation process would take place on April 28th.

Hiring of Miranda Sullivan announced. Miranda will work 10 hours a week to support the front office needs.

Val Miranda reported that the Connect and Learn scheduled for May is to be rescheduled.

Submitted by Kelly Gfroerer (Secretary)