



**PDA Board of Directors Meeting by Zoom Conference Call
April 13, 2021, 9:00 – 11:30 a.m. EST
Meeting Minutes**

Color Key: ACTION ITEMS highlighted in Yellow. VOTES highlighted in Turquoise. FUTURE meetings and agenda items

In Attendance: (X = present)

X	Kelly Gfroerer <i>Executive Director</i>	X	Jody Malterre <i>Co-Chair</i>	X	Ari Hurtado-Molina <i>Co-Chair</i>
X	Nuria Rodriguez <i>Director (Joined at</i>	X	Solenne Roland-Riche <i>Director</i>	X	Gloria Cleve <i>Director</i>
X	Suzie Bohm <i>Treasurer (non-voting officer) (until 10:00 a.m.)</i>	X	Lois Ingber <i>Secretary (non-voting officer)</i>	X	Brad Ainge <i>Consultant</i>
X	Jane Nelsen <i>Founder</i>	X	Lynn Lott <i>Founder (partial attendance)</i>		

The meeting was called to order at 9:00 a.m. EST
Solenne was welcomed to the BOD. Compliments and appreciations were shared.

1. **Financial Update.** The second Payroll Protection Program loan is now fully funded. Effects of the pandemic are being felt due to fewer workshops offered, however it is anticipated the number of workshops will increase as more areas are lessening COVID restrictions and as Trainers become more comfortable with online training.
2. **New Board Members.** Yogi Patel is transitioning off the board to an Advisor position for outreach projects. Solenne Roland-Riche joins the board today as a Director. Three others will be announced as they join the board over the next several months.
3. **Cultural Responsiveness.**
 - a. **Activity Adjustments for Classes/Workshops.** Jane Nelsen clarified it is acceptable for members to make reasonable example and language adjustments for classes and workshops but not to change the activity itself (e.g., in Cancun where it is warm, changing the statement about taking a coat to go out for recess, or for a country that doesn't have or use dishwashers). The model is designed to be user-friendly. There is a big distinction between this and adapting and taking the material beyond what the authors created. Re-

writing or adapting activities, creating workbooks, and posting, etc., without express permission from the creator is not acceptable. The suggestion was made to include this in the manuals.

- b. CROS Assessment.** The assessment of staff and the board is near completion. A report will be generated.

- 4. Online Training - Updated Trainer Agreement.** The Trainer Agreement will be updated incorporating online training expectations and adding KJR and EPW. There is not much research yet on recommended hours for online trainings, however PD's experiential model online is interactive and more engaging than didactic presentations so longer time segments may be acceptable. Participant feedback so far is that 2.5 hours is acceptable. Variables such as teacher schedules, etc. can be taken into consideration. **BOD consensus for 2.5-hour segments to be the standard for online workshops, otherwise approval must be requested from the Executive Director.** Kelly will continue to review feedback from evaluations.
- 5. LT Trainer Topics and Communication Between Groups.** The co-chairs and Kelly met with LT Co-or leaders Suzanne and Teresa to discuss alignment of the work of the LT interest/work groups with the Strategic Plan, and how best to coordinate working together for the needs of the organization. A board member will serve as liaison in coordination with the ED to increase communication and reciprocity. This includes requesting items from the LT's for the BOD agenda. **ACTION ITEM: The LT meeting minutes will be made available to the board.** A draft LT handbook is being created by Cheryl Erwin, Mary Jamin Maguire and Suzanne. **Further discussion needed.**
- 6. PHP Versions.** It was observed by a virtual mentor group participant that the TP manual version of the PHP, used in ACT and some mentor groups, is different than the newest version posted on the website and wondered how it is determined which is used. Earlier translated manuals do not have the latest version. Empowering People shares for translation updated versions of activities. In general, use the most current version in the TP manual as well as be aware there are updated versions of activities on the website. And, the focus is more on facilitation skills vs. which version is used.
- 7. Reflections and gratitude were shared.**

Important Announcements, Events, and Updates:

- Upcoming Conferences and Think Tanks - <https://positivediscipline.org/Think-Tanks>
- Virtual Mentoring Groups - <https://positivediscipline.org/Mentor-Groups/>

The meeting was adjourned at 11:30 a.m. EST.

Upcoming Meetings: 2021 Meeting Dates

2nd Tuesday from 9:00 - 11:30 a.m. EST:

May 11, 2021
June 8, 2021 (*possibly*)
July 13, 2021
Aug. 10, 2021
Sept. 14, 2021
Oct. 12, 2021
Nov. 9, 2021
Dec. 14, 2021

Electronic votes since March 16, 2021 meetings:

3/23/21: Approval of Feb. 23-24, 2021 meeting minutes. (Jody, Yogi, Gloria, Nuria)
4/8/21: Approval of March 16, 2021 meeting minutes (Yogi, Jody, Gloria, Nuria, Ari)

Respectfully submitted by
Lois Ingber, Secretary