



**PDA Board of Directors Meeting: Via Zoom Conference Call
August 13, 2019, 9:00 – 11:30 am EST
Meeting Minutes**

Color Key: ACTION ITEMS highlighted in Yellow. VOTES highlighted in Turquoise. FUTURE meetings and agenda items

In Attendance: (X=present)

X	Kelly Gfroerer <i>Executive Director</i>	X	Jody Malterre <i>Co-Chair</i>	X	Cathy Kawakami <i>Co-Chair</i>
X	Ari Hurtado-Molina <i>Director</i>	X	Kelly Pfeiffer <i>Director</i>	X	Judy Wu <i>Director</i>
		X	Yogi Patel <i>Director</i>	X	Gloria Cleve <i>Director</i>
X	Lois Ingber <i>Secretary (non-voting officer)</i>	X	Suzie Bohm <i>Treasurer (non-voting officer)</i>		
X	Jane Nelsen <i>Founder</i>		Lynn Lott <i>Founder</i>	X	Brad Ainge <i>Consultant</i>

1. **Financials.** The organization continues to be in good standing financially. Offering benefits for staff under review.
2. **Lead Trainer Retreat.** Logistics, content and budget being discussed for Feb. 21-23, 2020 in San Jose, California.
3. **Think Tank Updates**
 - a. **Peru TT.** Registrations coming in for the Conference and TT.
 - b. **China 2020 Conference update.** Deferred to September meeting.
 - c. **Future TT - Europe 2020.** Venue being researched. Three planners needed.
 - d. **Atlanta (US) 2020.** TT will take place at the Buckhead Marriott near Lenox. Conversations taking place with NASAP for possible partnering in the future.
4. **Board and Staff Updates**
 - a. **Staff Changes.** Daniel Grober has taken a position with Carter foundation, where he worked previously. Sarah Yung has been hired to handle China workshops and other China needs. Sarah has marketing, data analysis and interpreter experience in both simplified and traditional Chinese.
 - b. **Board Member recruitment.** Applications under review to fill two positions over the next 5 months.

Upcoming Meetings: 2019-2020 Meeting Dates

All Tuesdays from 9-11:30am EST:

September 10, 2019

October 8, 2019

November 12, 2019

December 10, 2019

January 14, 2020

Tentative in person meeting: February 18-19, 2020, San Jose, California

Respectfully Submitted by

Lois Ingber, Secretary
(portions submitted by Yogi Patel)